



BELKNAP COUNTY COMMISSIONERS  
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**David DeVoy**  
Chairman  
Sanbornton

**Glen Waring**  
Vice-Chairman  
Gilmanton

**Hunter Taylor**  
Clerk  
Alton

## Commission Meeting Minutes April 15, 2019

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

The meeting started at 5:58pm due to a non-meeting prior.

**Minutes:** M/Waring to approve the minutes, S/Taylor. Unanimous. **Motion passed.**

**Calendar:** There was no discussion.

**Previously Signed Documents:** M/Taylor to ratify the previously signed documents, S/Waring. Unanimous. **Motion passed.**

Previously Signed Documents	
Document Date	Document
4/4/2019	Payroll & A/P Manifest
4/10/2019	Payroll & A/P Manifest

**Award bid-Nursing Home video surveillance system:** Nursing Home Administrator Shelley Richardson recommended the bid for video surveillance systems be awarded to One Source. M/Waring to accept the recommendation of the Nursing Home Administrator, S/Taylor. Unanimous. **Motion passed.**

**County Attorney-grant application:** County Attorney Andrew Livernois requested permission to apply for the VOCA grant that is for a current employee. M/Waring approved the County Attorney's request, S/Taylor. Unanimous. **Motion passed.**

**Department of Corrections-grant applications:** Superintendent Keith Gray spoke of the arts grant and NH Charitable Organization grants that have become available. M/Waring to approve the Depart of Corrections to apply for the two grants, S/Taylor. Unanimous. **Motion passed.**

**Financial Update:** Accounting Manager Lori Sharp reviewed the financial reports. Any large variances were noted. There was a discussion about the carry forwards and it will be looked into. Accounting Manager Sharp reviewed the Nursing Home receivables.

**Other:** The Commissioners discussed the severance package for the remaining dietary staff. M/Taylor to offer any staff that sign on with Glendale Dining services the following: full time employees will receive \$500 initially and \$1,000 if they are still employed in 12 months; up to \$200 a month towards health insurance cost for 12 months and 30% payout for sick time balance. Part time employees will received \$500 initially and \$500 if they are still employed in 12 months, S/Waring. Unanimous. **Motion passed.**

Commissioner DeVoy asked about the dietary employee that has 6 months to retire. County Administrator Shackett stated it was offered to keep the employee until they are able to retire and the employee declined the offer. The Commissioners asked Ms. Shackett to ask the employee again.

**Public Comment:** Mike Sylvia, Belmont-Asked for clarification on the RFP process.

**Adjourn:** M/Taylor to adjourn at 6:51pm, S/Waring. Unanimous. **Motion passed.**

Respectfully submitted,



Jamie Ellsworth  
Administrative Assistant